



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT MCPHERSON GEORGIA 30330-1062

REPLY TO
ATTENTION OF

AFLG-PR

13 July 2001

MEMORANDUM FOR ALL FORSCOM DOCS

SUBJECT: Contracting Information Letter (CIL) 01-26

1. This CIL contains information on the following subjects:

- a. Appointment of Special Competition Advocate .
- b. Appointment of Task Order Contract and Delivery Order Contract Ombudsman
- c. Certification Procedures
- d. Corps Eligible (CE) Program
- e. Purchase of Earplugs with Credit Card
- f. Extension of Memorandum of Understanding Between the U.S. Small Business Administration and the Department of Defense
- g. The Berry Amendment
- h. Use of the Acquisition Position List (APL) Number

2. Appointment of Special Competition Advocate. Reference memo, AFLG-PR, 5 June 2001, SAB (encl 1). Ms. Laura Eichhorn has been appointed as Special Competition Advocate effective 5 June 2001. She is replacing Mr. Steven C. Jaren who transferred to another agency. Ms. Eichhorn can be reached at DSN 367-6276, Laura.Eichhorn@forscom.army.mil. All competition issues should be addressed/submitted to her.

3. Appointment of Task Order Contract and Delivery Order Contract Ombudsman. Reference memo, AFLG-PR, 5 June 2001, SAB (encl 2). Ms. Laura Eichhorn has been appointed as the United States Army Forces Command Task Order Contract and Delivery Order Contract Ombudsman effective 5 June 2001. She is replacing Mr. Steven C. Jaren who transferred to another agency. Ms. Eichhorn can be reached at DSN 367-6276, Laura.Eichhorn@forscom.army.mil. The Ombudsman has the authority to:

- a. Review complaints from contractors awarded multiple award contracts who allege that they were not afforded a fair opportunity for award of a particular task order; and

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SUBJECT: Contracting Information Letter (CIL) 01-26

b. After coordination with the contracting officer, and if the Ombudsman agrees with the contractor, require that the contracting officer take corrective action regarding the complaint. If the contracting officer does not agree with the Ombudsman, the matter shall be decided by the Principal Assistant Responsible for Contracting (PARC). The ombudsman shall be identified in multiple award task and delivery order contracts.

4. Certification Procedures. Effective immediately, the following procedures should be used in certification of the Acquisition Workforce. Due to the large volume of requests that have been forwarded to our regional AWSS in Huntsville, installations are now requested to forward your certification requests, ACRB updates, etc., to your Regional AWSS. The current AWSS list is provided at enclosure 3. The AWSS will sign as the Reviewing Official and forward to COL Guta or Ms. Gaines for additional review and certification. When certified, the original certificate will be returned to the individual and a copy sent to the AWSS for updating the automated ACRB. For additional information, please contact Clyde Thomas at DSN 367-6372 or thomasw@forscom.army.mil.

5. Corps Eligible (CE) Program. Membership in the Corps Eligible (CE) has been revised to include those who are Level II certified. Enclosure 4 provides the revised policy for Acquisition CE status and at enclosure 5 is the application form. All members of the Army Acquisition Workforce who are eligible for the CE Program are encouraged to apply for membership. The application only takes a few minutes to complete. Those with CE status will be eligible for a number of career enhancing opportunities to include competitive and non-competitive education, training and experience opportunities. For additional information, please contact Clyde Thomas at DSN 367-6372 or thomasw@forscom.army.mil.

6. Purchase of Earplugs with Credit Card. Reference memo, SAAL-PS, 13 June 2001, SAB (encl 6). Please remind credit card holders that they are not allowed to purchase earplugs. It is mandatory that they be ordered from DLA.

7. Extension of Memorandum of Understanding (MOU) Between the U.S. Small Business Administration (SBA) and the Department of Defense (DoD). The SBA and DoD have extended the MOU for the 8(a) Program through 30 September 2001 (encl 7). DoD is authorized to continue to award 8(a) prime contracts pursuant to the provisions of DFARS Subpart 219.8. DFARS 219.800 is being revised to indicate the new expiration date.

8. The Berry Amendment. Forwarded, pending regulatory coverage (DFARS 225.7002), is a Deputy Secretary of Defense Memorandum (encl 8) to the Secretary of the Army establishing a clear level of approval for all future waivers to the Berry Amendment. Any future waivers will follow the implicit directions and be forwarded through the FORSCOM PARC for processing.

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9. Use of Acquisition Position List (APL) Numbers. Reference memo, SAAL-ZAC, 25 April 2001, SAB (encl 9). The following changes have been implemented to the use of APL numbers:

a. The policy of having and assigned APL number before completion of a personnel action to assign an individual against a position is eliminated.

b. Applications for training may now be processed pending assignment of an APL number.



TONI M. GAINES
Acting Chief, Contracting Division, DCSLOG
Acting Principal Assistant Responsible
for Contracting

9 Encls
as



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT McPHERSON, GEORGIA 30330-1062

AFLG-PR (715)

JUN 05 2001

APPOINTMENT OF SPECIAL COMPETITION ADVOCATE

1. As Head of Contracting Activity for FORSCOM, I hereby appoint Ms. Laura Eichhorn as the Special Competition Advocate for the United States Army Forces Command.
2. The responsibilities and duties are specified in paragraph 6.502 of the Federal Acquisition Regulation and paragraph 6.502 of Army Federal Acquisition Regulation.
3. This appointment is effective immediately and is pursuant to Delegation of Authority to Appoint Competition Advocates, SARD-96-3, dated April 25, 1996.
4. This appointment shall remain in effect for the period that Ms. Eichhorn is assigned to her current position in the FORSCOM Principal Assistant Responsible for Contracting Office, or until this delegation is terminated.

JOHN W. HENDRIX
General, USA
Commanding



REPLY TO
ATTENTION OF


DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT McPHERSON, GEORGIA 30330-1062

AFLG-PR (715)

JUN 05 2001

DELEGATION OF AUTHORITY AS TASK ORDER CONTRACT
AND DELIVERY ORDER CONTRACT OMBUDSMAN

1. As Head of Contracting Activity for FORSCOM, I hereby appoint Ms. Laura Eichhorn as the Task Order Contract and Delivery Order Contract Ombudsman for the United States Army Forces Command.
2. The Ombudsman shall have the authority to:
 - a. Review complaints from contractors awarded multiple award contracts who allege that they were not afforded a fair opportunity for award of a particular task order; and
 - b. After coordination with the contracting officer, and if the Ombudsman agrees with the contractor, require that the contracting officer take corrective action regarding the complaint.
 - c. If the contracting officer does not agree with the Ombudsman, the matter shall be decided by the Principal Assistant Responsible for Contracting (PARC).
3. The Ombudsman may become involved in all aspects of awarding task and delivery order contracts; however, authority is limited to issues pertaining to the awarding of task and delivery orders under multiple award contracts.
4. This appointment is effective immediately, pursuant to memorandum, SARD-PP, 29 July 1996, subject: Task Order Contract and Delivery Order Contract Ombudsman. This delegation shall remain in effect for the period that Ms. Eichhorn is assigned to her current position in the Office of the PARC, or until this delegation terminated. This supercedes the appointment dated 30 May 2000.


JOHN W. HENDRIX
General, USA
Commanding

ENCL 2

ACQUISITION WORKFORCE SUPPORT SPECIALISTS (AWSS)

Central Region, Rock Island, IL

Serves: KS, WI, IL, MN, MO, NE, SD, IA, and ND

Acquisition Career Management Office
ATTN: SFAE-AC-RI
Rock Island Arsenal
Rock Island, IL 61299-7450

DSN 793-7839 FAX DSN 793-4819

Central Region, Warren, MI

Serves: KY, MI, IN, and OH

Acquisition Career Management Office
ATTN: SFAE-AC-TAC, TACOM
Building 231, Room E180
Warren, MI 48397-5000

DSN 786-8042 FAX 786-8042

National Capital Region, Fort Belvoir, VA

Serves: NC, SC, VA, WV, DE, PR, AK, and HI

Acquisition Career Management Office
NCR Customer Support Office
ATTN: SFAE-AC-NCR
9900 Belvoir Road, Suite 101
Fort Belvoir, VA 22060-5567

DSN 655-2234 FAX DSN 655-1004

Northeast Region, Fort Monmouth, NJ

Serves: NJ, MA, ME, RI, NH, and PA

Acquisition Career Management Office
ATTN: SFAE-AC-CEC
Building 1208E, Room 220, Rittko Avenue
Fort Monmouth, NJ 07703-5008

DSN 992-1406 FAX 992-2825

Northeast Region, Picatinny Arsenal, NJ

Serves: NY and CT

Acquisition Career Management Office
ATTN: SFAE-AC-PIC
Building 65, 4th Avenue
Picatinny Arsenal, NJ 07806-5000

DSN 880-6202 FAX 880-5918

Southern Region, Huntsville, AL

Serves: GA, LA, AL, MS, TN, AR, FL, and OK

Acquisition Career Management Office
ATTN: SFAE-AC-RED-S
Room 1E1200, SMDC Building
106 Wynn Drive
Huntsville, AL 35806

DSN 645-2554 FAX 645-2758

Western Region, White Sands Missile Range, NM

Serves: CA, CO, TX, WA, NM, AZ, WY, UT ID, NV, MT, and OR

Acquisition Career Management Office
ATTN: SFAE-AC-WSMR
Building 1504, Room 208
White Sands Missile Range, NM 88002-5157

DSN 258-2041 FAX 258-0786

U.S. Total Army Personnel Command

Serves: All military personnel

Commander, U.S. Total Army Personnel
Command
ATTN: TAPC-OPB-E
200 Stovall Street
Alexandria, VA 22331-0411

DSN 221-3130 FAX 221-7816

SAAL-ZAC

June 5, 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Revised Policy/Procedures for Acquisition Corps Eligible Status

The purpose of this memorandum is to announce the revised Policy and Procedures for Army Acquisition Corps Eligible (CE) Status. This revision supersedes all previous documents and correspondence related to CE. The two significant changes in the revision follow:

a. CE status was previously opened only to Army employees. It is now open to anyone who wishes to apply, to include those in other DoD agencies and the private sector.

b. CE status previously required level III certification in an acquisition career field (ACF). It now requires only level II certification or level II training in an ACF.

These changes were prompted by our on-going efforts to streamline the Army Acquisition Corps (AAC) accession process and to ensure that only qualified individuals are placed in CAPs. The revised policy and procedures and the application form may be found on the DACM homepage under the "Policy/Procedures" button, <http://dacm.rdaisa.army.mil>.

As a result of the change from level III to level II, please be advised that all current catalogs, information, or announcements that limit education, training, and experience opportunities to those with CE status or AAC membership will now read, "CE status with Level III certification or AAC membership with Level III certification". This is in keeping with our Acquisition Career Development Plan that calls for proficiency in the workforce member's career field as a first priority.

If you have questions regarding any aspect of this revision, please contact Patricia Hopson, patricia.hopson@saalt.army.mil, (703) 604-7126 (DSN 664).

//original signed//

FRANK C. DAVIS
Colonel, USA
Deputy Director
Acquisition Career Management

DISTRIBUTION:

DEPUTY UNDER SECRETARY OF THE ARMY (OPERATIONS RESEARCH)
DEPUTY UNDER SECRETARY OF THE ARMY (INTERNATIONAL AFFAIRS)
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COMPTROLLER
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DIRECTOR OF THE ARMY STAFF
DIRECTOR OF INFORMATION SYSTEMS FOR COMMAND, CONTROL,
COMMUNICATIONS AND COMPUTERS
DIRECTORS, SMALL AND DISADVANTAGED BUSINESS
DEPUTY CHIEF OF STAFF FOR LOGISTICS
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U.S. PACIFIC COMMAND
U.S. EUROPEAN COMMAND

POLICY AND PROCEDURES FOR ARMY ACQUISITION CORPS ELIGIBLE STATUS

- I. **PURPOSE:** To establish policy and procedures for obtaining Army Acquisition Corps Eligible (CE) status. This document supersedes all previous documents and correspondence related to CE status.
- II. **EFFECTIVE DATE:** The effective date of this policy is June 5, 2001.
- III. **REFERENCES:**
 - A. Title 10, United States Code, Chapter 87 Defense Acquisition Workforce, Section 1701-1764, Defense Acquisition Workforce Improvement Act (DAWIA) of 1990.
 - B. DOD 5000-52-M, November 1995, Acquisition Career Development Program.
 - C. DODD 5000.52 Directive, October 25, 1991, Defense Acquisition Education, Training, and Career Development Program.
 - D. Memorandum, SAAL-ZAC, dated June 5, 2001, Subject: Army Acquisition Corps Membership Policy Change.
- IV. **EQUAL EMPLOYMENT OPPORTUNITY (EEO):** The Department of the Army (DA) is an EEO Employer. All qualified applicants are considered for all programs and positions without regard to race, color, sex, national origin, age, religion, physical or mental handicap.
- V. **OBJECTIVE:** To identify the upcoming population of acquisition professionals; determine their eligibility for Army Acquisition Corps (AAC) membership; provide opportunities for career enhancement in preparation for assuming senior leadership positions; streamline the AAC accession process; and identify an applicant pool for specific AAC position announcements and centralized boards.
- VI. **ELIGIBILITY:** CE membership is not restricted by grade or status. Membership is open to members of the Army Acquisition and Technology Workforce (A&TWF), other government agencies, and the private sector

who meet the Acquisition Corps statutory requirements and who are Level II certified or have level II training in an acquisition career field. (Application form attached.)

- VII. **DESCRIPTION:** References dictate specific requirements for AAC membership; i.e., 4 years acquisition experience; a baccalaureate degree; 12/24 semester credit hours in business; level II certification or level II training in an acquisition career field. Requirements for CE membership are identical to those for AAC membership. (NOTE: Level III certification is required within 18 months of occupying a CAP.)

VIII. **OPPORTUNITIES/BENEFITS:**

A. CE status verifies that the minimum qualification for AAC membership have been met and expedites accession into the AAC if selected for a CAP.

B. Army A&TWF members at the GS-13/equivalent personnel demonstration project broadband with CE status and level III certification are offered a number of career-enhancing opportunities. The most prestigious of these is the opportunity to join the AAC. They are also afforded competitive and non-competitive education, training, and experience opportunities, to include high-level leadership courses and graduate degree programs as described in the Acquisition, Education, Training and Experience Catalog. Qualified CEs may also apply for Project and Product Manager selection boards, and the Competitive Development Group (CDG) program.

IX. **PROCESS:**

A. CE membership is an open announcement in which applications are accepted continuously.

B. All personnel who apply and are awarded CE status will receive a letter of acceptance. Once the letter of acceptance is signed, CE status will be annotated on the Acquisition Career Record Brief (ACRB), the authenticated record of an individual's acquisition training, experience and education.

C. Applicants who are not accepted will be informed by a letter that specifies the requirement(s) determined not to have been met. Once the requirement(s) is met, applicants may reapply. If reapplication is made within 30 days from the date of the letter of notification, documentation verifying that the requirement(s) in question has been met is all that is

required. Verifying documentation should be attached to a copy of the letter that notified the applicant of the unmet requirement(s). If applicants reapply after the 30-day period, the entire package must be resubmitted.

D. To be reviewed, applications must be completed and accompanied by the appropriate documentation as stated on the attached CE Application form. It is the responsibility of applicants to obtain an ACRB or to ensure that their ACRB is current.

//original signed//

FRANK C. DAVIS
Colonel, GS
Acting Deputy Director
Acquisition Career Management

Attachment

ARMY ACQUISITION CORPS ELIGIBLE APPLICATION

Application open to Army A&TWF members, other government agencies, and the private sector

CURRENT STATUS: Please type or print.

Name: (Last, First, Middle): _____ SSN* _____

Army/Other Organization: _____

Position Title (Series/Grade, if applicable): _____

Acquisition Career Field (if applicable): _____

Work Phone: (Comm) (DSN) _____

FAX Number: _____

E-Mail: _____

MINIMUM ELIGIBILITY REQUIREMENTS (must meet all to qualify):

1. **EXPERIENCE:** _____ Four years acquisition experience in a DoD acquisition position, or in a comparable position outside DoD. Attach ACRB, resume or other form of work history that clearly documents the experience requirement.
2. **TRAINING:** _____ Certification at Level II or Level II training in an acquisition career field. Attach ACRB with Section X indicating certification at Level II or III or attach verification of training.
3. **EDUCATION:** (must have a and b **OR** c) Attach updated ACRB with Section VII indicating the discipline and education level achieved. Include academic transcripts as verification of achieving the 12/24 business hour requirement.
 - a. _____ Possess a baccalaureate degree from an accredited educational institution and
 - b. Possess one of the following:
 - _____ 24 semester credit hours among the following business disciplines: accounting, business, finance, contracts, economics, industrial management, law, marketing, organization management, purchasing, and quantitative methods. (Must attach transcripts.)
 - _____ 24 semester credit hours (or equivalent) in individual's acquisition career field from an accredited institution of higher learning and 12 semester credit hours from among the business disciplines listed above. (Equivalency examinations may be substituted for 12 semester hours in the 24 and 12 combination.) (Must attach transcripts.)

c. There are two exceptions to the education requirement (i.e., the baccalaureate degree and the 24/12 hours of business semester hours, as stated in paragraph 4.a. and b). (Applicants who do not meet the requirements of 4 a. and b. and claim either exemption should check the appropriate box.)

(1) ____ If applicant had at least ten years of acquisition experience in DoD or in a comparable positions in other government agencies or in the private sector of October 1, 1991, the education requirements do not apply. Attach one of the following to verify ten years of acquisition experience prior to October 1, 1991.

- ACRB to verify ten years of experience
- Resume or other experience document which verifies ten years of acquisition experience prior to October 1, 1991

(2) ____ If applicant was serving in an acquisition position on October 1, 1991, but had less than ten years acquisition experience and has at least 24 semester hours in the above listed business disciplines, the education requirements do not apply. The applicant may use any non-duplicating combination of academic credit and examination credit to equal the required number of semester hours. Attach the following.

- ACRB updated to verify service in an acquisition position on October 1, 1991.
- Academic transcript required to verify semester hours.

Applicant's Signature

Date

Mailing Address:

Acquisition Career Management Office
National Capital Region
ATTN: Corps Eligible POC
9900 Belvoir Road, Suite 101
Fort Belvoir, VA 22060-5567

ENSURE ALL REQUIRED DOCUMENTS, AS STATED ABOVE, ARE ATTACHED. APPLICATIONS WITHOUT REQUIRED DOCUMENTATION CANNOT BE PROCESSED.

*** Privacy Act Statement**

In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U.S.C. 552a), you are hereby notified that: Collection of your Social Security Number and using it as an employee identification number is authorized by Executive Order 9397. The furnishing of this information is voluntary; it will be used to update your ACPERS record and may be provided to the Functional Chief Representatives for career management purposes.



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

13 JUN 2001



SAAL-PS

MEMORANDUM FOR PRINCIPAL ASSISTANTS RESPONSIBLE FOR
CONTRACTING

SUBJECT: Purchase of Earplugs with Credit Card

One-time-use earplugs are a centrally purchased item from a Sheltered Workshop. It is mandatory to utilize these earplugs. The orders for earplugs have declined severely in the past couple of years, which indicates that they are being purchased elsewhere by the units with their credit cards.

Please notify all of your credit card holders that they are not allowed to purchase earplugs and must order them from DLA. The non-use of the contract has caused DLA to have almost two-years supply of earplugs and causing a severe financial hardship for the contractor.

My point of contact is Perry Hicks, email: perry.hicks@saalt.army.mil
(703) 681-5551.

Edward G. Elgart
Acting Deputy Assistant Secretary of the Army
(Procurement)

DISTRIBUTION:
PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING
HQ, U.S. Army Materiel Command, ATTN: AMCRDA-AC (PARC),
5001 Eisenhower Avenue, Alexandria, VA 22333-0001
U.S. Army Aviation and Missile Command, ATTN: AMSAM-AC,
Building 4488, Redstone Arsenal, AL 35898-5000
U.S. Army Robert Morris Acquisition Center, ATTN: AMSSB-AC,
4118 Susquehanna Avenue, Aberdeen Proving Ground, MD
21005-5002
U.S. Army Communications-Electronics Command, ATTN: AMSEL-AC,
Building 1208E, Fort Monmouth, NJ 07703-5000

Amendment 1

MEMORANDUM OF UNDERSTANDING
Between the
U.S. SMALL BUSINESS ADMINISTRATION
and the
Department of Defense

I. PURPOSE

This amendment is issued pursuant to the Memorandum of Understanding (MOU) between your agency and the U.S. Small Business Administration. The purpose of this amendment is to extend the term of the MOU. All other terms and conditions of the MOU remain unchanged.

II. TERM

The expiration date is hereby extended until September 30, 2001, or until the Partnership Agreement is accepted by both agencies.

III. ACCEPTANCE

As provided under the authority of the MOU, the undersigned parties hereby accept the terms and conditions of this amendment.

For Curtis A. Waight, Jr., USAF

Robert L. Neal, Jr.
Director, Office of Small and
Disadvantaged Business Utilization

for Deloris Price Ford
Associate Administrator for 8(a)
Business Development
U.S. Small Business Administration

for Carolyn M. Baker, USAF
Deidre A. Lee
Director, Defense Procurement



THE DEPUTY SECRETARY OF DEFENSE
WASHINGTON, D.C. 20301-1000

MAY 1 2001



MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR
ACQUISITION, TECHNOLOGY AND LOGISTICS
SECRETARY OF THE ARMY
SECRETARY OF THE NAVY
SECRETARY OF THE AIR FORCE

SUBJECT: The Berry Amendment

The Berry Amendment (10 U.S.C. 2241, note) provides in part that, "No part of any appropriation or other funds available to the Department of Defense, except for purchases for amounts not greater than the simplified acquisition threshold covered by section 2304(g) of Title 10 United States Code, shall be available for the procurement of any article or item of food, clothing, tents, tarpaulins, covers, cotton and other natural fiber products, woven silk or woven silk blends, spun silk yarn for cartridge cloth, synthetic fabric or coated synthetic fabric, canvas products, or wool (whether in the form of fiber of yarn or contained in fabrics, materials, or manufactured articles), or any item of individual equipment manufactured from or containing such fibers, yarns, fabrics, or materials, or specialty metals including stainless steel flatware, or hand measuring tools, not grown, reprocessed, reused or produced in the United States or its possessions, except to the extent that the Secretary of the Department concerned shall determine that satisfactory quality and sufficient quantity of any articles or items of food, individual equipment, tents, tarpaulins, covers, or clothing or any form of cotton or other natural fiber products, woven silk and woven silk blends, spun silk yarn for cartridge cloth, synthetic fabric or coated synthetic fabric, canvas products, wool, or specialty metals including stainless steel flatware, grown, reprocessed, reused, or produced in the United States or its possessions cannot be procured as and when needed at United States market prices and except procurements outside the United States in support of combat operations."

Effective immediately, your authority to make determinations in accordance with the Berry Amendment may not be redelegated. Any existing redelegations are hereby rescinded. Furthermore, prior to making any determination to waive the requirements of the Berry Amendment, you must present the requiring activity with alternatives that would not require a waiver under the Berry Amendment. Only after the requiring activity certifies, with specificity, in writing why such alternatives are unacceptable and you agree, may you make the necessary Berry Amendment determinations.

Paul Wolfowitz

ENCL 8



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 2031-0103



REPLY TO
ATTENTION OF

20 APR 2001

SAAL-ZAC

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of the Acquisition Position List Number

There are two changes to the current use of the Acquisition Position List (APL) number, as discussed in the following paragraphs.

In the past, policy has required that a position have an assigned APL number before completion of a personnel action to assign an individual against the position. This requirement has been eliminated. While an APL number is still required, it may follow the assignment process. The forthcoming Army Hiring Policy and Procedures for the Army Acquisition and Technology Workforce (A&TWF), in conjunction with the refined Packard A&TWF methodology, clearly provides for the identification of acquisition positions.

Only members of the A&TWF are eligible for acquisition funded education, training, and experience. To ensure the qualification of applicants, past policy has required assignment of an APL number. For those situations where an APL number has not yet been assigned to the position, verification that the position is acquisition will be made in accordance with the refined Packard A&TWF definition and the acquisition position categories published in DoD 5000.52-M. Positions so identified may be brought into the workforce and entered in the DACM data base, with the APL number assigned at a later date. Again, the APL number has not been eliminated but applications for training may be processed pending assignment of the number.

If you have questions on the above changes, please contact Patricia Hopson, (703) 604-7126 (DSN 664).

FRANK C. DAVIS
Colonel, USA
Deputy Director
Acquisition Career Management